

**Springfield Figure Skating Club  
Meeting of the Board of Directors  
February 10, 2020  
Meeting Minutes**

The Springfield Figure Skating Club Board of Directors meeting was called to order at 5:35pm by president, Buffy Lael-Wolf.

**Board Members Present:**

Buffy Lael-Wolf  
Kathy Hart  
Julia Southwood  
Suzanne Clines  
Elaine Knauer  
Julie Stice

**Guests:**

Coach MiaBella Polistina

Approval of Board Meeting Minutes:

The December 2019 and January 2020 meeting minutes have not been approved. An email will be sent with the December 2019 minutes and a corrected version of the January 2020 minutes for the boards review and vote of approval.

Treasurer's Report:

The treasurer's report was read and approved.

The bank needs a letter from the SFSC board stating the names to be removed/added from the account for signature purposes. The only names to be on the account are current board members: Buffy Lael-Wolf, Julie Stice and Suzanne Clines.

Adult Sectionals:

Kathy Hart reported on the status of the upcoming adult sectionals.

- The registration for qualified is now closed.
- Non-qualified registration is open until February 15<sup>th</sup>.
- Practice ice registrations opens this week.
- Oceans apparel is behind schedule and not ready with materials.
- Kathy is looking to use some of the budget money toward certified athletic trainers (4-6).
- Julie will remit payment for 5 flavors catering for the event.
- Kathy is also working on getting local businesses to donate food and will list them as event sponsors.
- Volunteer numbers are very low. Kathy will be reaching out to BC/BS for assistance with awards table and others to assist as ice monitors.

### Club Jackets:

Suzanne reported that the club bucket is low on the black club jackets. With rebranding for the SFSC on the horizon, we will fill any new jacket orders via amazon and not make a bulk purchase until the new logo is final.

### Spotlight on Ice:

Suzanne reported on the SOI budget status. With full backing and direction from the board, Suzanne will notify Vicki T and Debra M the dates for delivery of spreadsheets and deposits moving forward.

### Guest Speaker:

Jimmy Ma will be this year's guest speaker. His fees will be paid through SFSC budget and not SOI. Buffy will check with Ann Miller, associate member, to request sponsoring hotel room.

Coach Ginnie or Toni will oversee scheduling lessons with Jimmy for SFSC skaters.

### Learn to Skate:

Buffy and Vicki have sent emails to LTS families regarding upcoming rehearsals, tight orders and other pertinent information. Coach Yvonne will oversee coordination of this year's routine/choreography.

### Strategic Plan:

Top 3 categories:

1. Summer Skate School
2. Rebranding
3. Storage

- Summer Skate School:

Coaches Toni and Courtney are working on a plan for the summer skate school. SFSC has budgeted money and will put it toward the program for this summer. Buffy will work to get a contract with the rink once we get the dates and program from the coaches.

- Rebranding:

Buffy will email Lisa Beja with suggestions on first step for logo redesign. Board members discussed the following options:

Hire a consultant to help with redesign

Seek logo re-designs within membership

Work with Coach MiaBell on sample designs using canva

- Storage:

Elaine reported that Marcus Kotner is looking into hanger storage after SOI to be ours to handle all storage. It will be much cheaper (\$185/mo) versus what we are currently paying.

- PR:

It was suggested that SFSC needs an activity committee with a chair to oversee club events like the parade, etc.

The board agreed to participate in the March St. Patrick's Day parade on March 14<sup>th</sup>. Buffy will complete the paperwork and send out an email to SFSC members regarding parade details and availability of truck and trailer to haul the skaters.

Buffy will also follow up with Vicki and Monica regarding flyers/signage for SOI using logo for the banner.

SFSC will cover the costs of the flyers, banners (printed from Walgreens), and candy. If parents want to bring additional candy for their skaters that will be allowed as well.

Buffy will also send out a reminder with the SFSC code for skaters to sign up for remind app.

Coaches Corner:

No report provided at this meeting.

Adjournment:

A motion was made by Jodi Dart and second by Julia Southwood to adjourn the meeting. The meeting adjourned at 6:42pm. Motion carried.